

Lamar County Planning Department
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Brian Neuman, Development Official
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SUBDIVISION REVIEW APPLICATION and CHECKLIST

Date: _____ Supervisor District _____

Zoning District (if applicable) _____ Project # _____

SUBDIVISION: _____

Location: _____

DEVELOPER: _____

COMPANY: _____

Phone: _____ Fax: _____ Cell: _____

E-Mail: _____

Mailing Address: _____

ENGINEER: _____

Phone: _____ Fax: _____ Cell: _____

Mailing Address: _____

E-Mail: _____

ROSTER:

Land Use	Number of Lots & Buildings	Acreage of Lots	Total Site Acreage	Square Footage of Structure	Number of Roads Private or Public
Single Family Resident					
Patio Homes					
Duplexes					
Commercial					
Townhomes					
Apartments/Condo					

1. Water System Approval Date: _____
2. Sewer System Approval Date: _____
3. SWPPP Approval Date: _____
4. MDOT Permit Approval Date: _____
5. Wetlands Permit Approval Date: _____
6. Flood Plain: Panel # _____ Zone: _____

NOTES:

PROJECTED TIME LINE
(For Staff Use Only)

Event	Length of Time	Projected Date
Request of Board Order to Proceed with construction drawings		
Construction Plans to Planning Dept.		
Begin Clearing of Roads		
Water System plans to Health Dept.		
Submittal of Sewer System Plans to DEQ		
Submittal of Dam Plans to DEQ/MEMA		
Asphalting		
Engineer Certification "As Built" Roads		
Filing of Plat "For Filing Purposes Only"		

PROJECT ENGINEER MUST SUPPLY COUNTY WITH "AS BUILT" CERTIFICATION AND WILL REMAIN LIABLE FOR DEFECTIVE MATERIALS AND/OR CONSTRUCTION OF ROADS.

Those in attendance understand the details of this meeting:

SIGNATURES:

Michael Hershman, AICP, Sr. Planner

Don Walker, County Engineer

Tara Coggins, Associate Planner

Brian Neuman, Development Official

Engineer/ Surveyor

Developer(s)

Chairman, Planning Commission

ITEMS TO BE INCLUDED IN CONSTRUCTION PLANS

	List Details	Notes
Roads: Public or Private		
If Public: Required Maintenance Warranty (1 year minimum)		
Existing ROW Adequate		
Planned ROW Adequate		
Existing Road's Minimum Building Setback		
Planned Road's Minimum Building Setback		
Planned Front/Side/Rear Setbacks		
Subdivision Entrance: Sign Dimensions (if applicable)		
Sight Stopping Distance		
Pavement Width		
Extra Paved Surface for Turning		
Property Lines Rounded 10' Radius		
Full Signage: Stop Signs, Double Street Signs		
Erosion/Sediment Controls During Construction of Development and Individual Sub-Parcels		
Drainage Plan Approval BEFORE CONSTRUCTION		
Drainage/Utility Easements must be shown on Plat		
Curve Radius		
County Engineer Must Inspect Construction at:		
Base Work Drainage		
Curb & Gutter Work		
Paving		
Required Test Results:		
Base & Asphalt Testing		
Concrete Strength on Curb & Gutter		
ENGINEER CERTIFICATION "AS BUILT"		
(*) Denotes Variance Request will be required		

NOTES: _____
